

CUSTOMER'S NEW SERVICE CHECKLIST

SERVICE CABLE ONLY - THE LINE FROM THE LAST POLE TO YOUR BUILDING
(NO LINE CONTRUCTION NEEDED - NO ADDITIONAL POLES NEED TO BE SET.
Make sure you have all the information you need to keep your project on track!

Permanent service will be extended to buildings that are permanent in nature. Examples of permanent structures include houses, manufactured homes, garages, barns, and businesses.

1. **Call GMP** at 1-888-835-4672 or visit "Who Do You Call" link on our Website for your local GMP Distribution Designer's contact information to meet with a GMP representative at your site. Make note of the

Appointment Date and time: _____

Distribution Designer Contact Information:

2. **Meet with us.** GMP will meet with you or your representative at your building site to determine the construction required to serve you. [Please bring your completed customer information worksheet to the appointment.]

3. **GMP provides cost estimates and specification sheets.**

4. **Customer returns the following service forms:**
 - Cost Estimate and Payment
 - State Electrical Energizing Permit (completed by a Vermont licensed electrician in commercial or rental applications)

Note that the prices quoted in the agreements are subject to change if within three months of receipt. If you have any questions regarding the paperwork, please contact your designated distribution designer.

5. **Schedule service enclosure inspection.** After all of the items listed in step 6 have been returned to GMP and your electrician has completed installing the metering socket, you or your electrician must call the GMP distribution designer to inspect the meter. When all customer requirements have been inspected and executed in accordance with Vermont Electric Service Requirements, your distribution designer will schedule the job with our construction department and provide you with your next contact point:

Field Services Scheduler Contact Information: _____

6. **GMP pushes your project to scheduling.**

TEMPORARY ELECTRIC SERVICE INSTALLATION

Temporary service will be installed in instances where permanent structures will not be available, such as construction trailers, road projects or service for contractors for construction purposes. The service term is six (6) months and there is an evaluation fee of \$225. Click the following link for Vermont Electric Service Requirements: [add hyperlink] <http://www.greenmountainpower.com/upload/photos/323BOOK1112.pdf>